

Q: How do I sign up my club with the BCDGA?

A: Yearly membership for a club costs only \$50 and you can register [here](#).

Choose the Club Membership option, and fill out all the steps. We suggest either your group president or your membership coordinator handle this.

When this is done, if you opt to let Teamlinkt handle your member registration (which we suggest), we will then set up a sub-organization for you. This lets you handle many things on your side and not fully rely on us, but also allows us to come in and help when the need arises.

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Q: How can I pay my yearly fees?

A: You can pay your yearly fees through the following methods:

- **TeamLinkt:** Preferred method for easy payment. Set up an account at [Teamlinkt](#) to pay with credit card
- **E-transfer:** Send to Robin at Robin@bcdiscgolf.ca
- **PayPal:** Use the email Robin@bcdiscgolf.ca

Contact us at info@bcdiscgolf.ca if none of these methods work for you.

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Q: What are the specific requirements for a club to affiliate with BCDGA?

A: Clubs need to identify their location and main course, and submit a member list to BCDGA.

- **Affiliation Requirements:** Clubs affiliating with BCDGA are asked to specify their location and the primary course used for events when signing up
- **Member List Submission:** Affiliated clubs must provide a current list of their club members to BCDGA and keep this information updated on an annual basis.
- **Manual Member List Vs Automatic:** You can use an Excel sheet and manually update; however, it's possible for clubs to manage their memberships online through our advanced membership software. [Read more here: Teamlinkt.](#)

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Q: Do I need to sign up with Teamlinkt to manage my membership?

A: You will need to sign up your club via [Teamlinkt](#); however, if you choose not to use the software, that's okay.

You can still send your club membership lists manually.

Using Teamlinkt will make managing your membership much easier on you and your club.

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Q: When do we have to manually submit our member list if we track members via Excel?

A: If you can send it either once a month (if there are updates, if there are none don't worry) or if there are changes shortly before a big event, please send it then.

Manually updated list must be emailed to Kyle Jung <kyle@bcdiscgolf.ca>.

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Q: What information needs to be included with the members list if we send in by Excel?

A: If you'd like to use a Google sheet, please make use of [this template](#). Full name, DOB, address, and email are mandatory to collect.

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Q: What is the new Teamlinkt software and how does it help my club?

A: BCDGA is adopting the use of Teamlinkt as our club membership software. This offers us an immense amount of features, organization, and stability. Some benefits of using Teamlinkt include:

- No need to send updated member lists. Whenever a new member joins, we'll be aware and see them.
- A calendar to add all your events
- Internal messaging system to stay in touch with all your members
- An app to use, to see other members, club events, and manage your club.
- The option for a website, hosted by Teamlinkt, and managed by you. Put up members, news, photos, schedule and more.
- Fees will be collected either via credit card through Stripe, which we will payout on a regular basis, or you can have members pay cash in person. [More info here](#)

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Q: Do we need to have a member list assembled at the time of club registration, can it be sent in at a later date, or can people register directly through Teamlinkt one by one as they become a member with the club?

A: It can be sent in at a later date. Technically not required to provide the list right away. We require as accurate a list as possible at registration.

Then an updated list every other month if membership changes.

If you use Teamlinkt, it can be set up so each member can sign up one by one themselves online so you don't need to manage the list manually.

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Q: Does the \$50 affiliate club membership include the use of Teamlinkt?

A: Yes, the \$50 fee includes the use of Teamlinkt. You can use that to manage your club membership and all its tools at your disposal.

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Q: Do our members need to sign up individually through your website or will they be covered just by signing up to our club?

A: If you use Teamlinkt for club membership registration then yes, they will register through our site. If not, you can do it as you've done it before, and just make sure you update your Excel sheet with member info.

Members will still need to register with us through the main BCDGA registration form if they wish to participate in BCDGA hosted events (such as Duck Golf)

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Q: How will we process new membership payments when we use Teamlinkt?

A: With Teamlinkt, you can streamline the membership payment process by setting up a registration form. Here's how it works:

BC Disc Golf Association New Club FAQ

- **Registration Forms:** Teamlinkt allows you to create custom registration forms tailored to your club's needs. Members can easily join your club by filling out these forms online.
- **Payment Collection:** You have the flexibility to choose whether or not to charge a fee for membership. If you opt to collect payments, Teamlinkt securely processes these transactions through Stripe.
- **Payment Tracking:** All payments made through Teamlinkt are recorded, allowing you to track membership dues efficiently. You can view transaction details, monitor payment statuses, and reconcile accounts directly within the platform.
- **Monthly Payouts:** Any fees collected will be deposited into our bank account. However, we will promptly send you the net amount once a month.

Want to learn about what your club insurance covers? [Click here to read our Insurance FAQ](#)